

Borough Council of
**King's Lynn &
West Norfolk**



Audit Committee

Agenda

Monday, 27th November, 2023
at 4.30 pm

in the

Council Chamber
Town Hall
Saturday Market Place
King's Lynn

Available to view on :

<https://www.youtube.com/user/WestNorfolkBC>



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200

17 November 2023

Dear Member

Audit Committee

You are invited to attend a meeting of the above-mentioned Committee which will be held on **Monday, 27th November, 2023 at 4.30 pm** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Apologies

2. Minutes (Pages 4 - 17)

To approve the minutes from the Audit and Committee held on 18 September 2023.

3. Declarations of Interest (Page 18)

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

4. Urgent Business Under Standing Order 7

To consider any business which, by reason of special circumstances, the Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

5. **Members Present Pursuant to Standing Order 34**

Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and on what items they wish to be heard before a decision on that item is taken.

6. **Chair's Correspondence (if any)**

7. **Internal Audit Half Year Progress Report** (Pages 19 - 37)

8. **2023/2024 Fraud and Error Half Year Progress Report** (Pages 38 - 56)

9. **Treasury Management Quarter 2 Report 2023/2024** (Pages 57 - 69)

10. **Budget Monitoring Report 2023/2024 - September 2023 Quarter 2** (Pages 70 - 97)

11. **Cabinet Forward Decisions List** (Pages 98 - 102)

12. **Work Programme 2023/2024** (Pages 103 - 109)

To note the Committee's Work Programme for 2023/2024.

13. **Date of Next Meeting**

To note that the date of the next meeting of the Audit Committee will take place on 12 December 2023 at 4.30 pm in the Council Chamber, Town Hall, King's Lynn.

To:

Audit Committee: Councillors S Bearshaw, R Coates, S Dark, T de Winton, P Devulapalli, S Everett (Vice-Chair), B Jones, A Ryves (Chair) and D Sayers

Portfolio Holder:

Councillor C Morley, Finance

Officers:

Alexa Baker, Monitoring Officer

Michelle Drewery, Assistant Director Resources/Management Team Representative

Jamie Hay, Senior Internal Auditor

Carl Holland, Financial Services Manager

Teresa Sharman, Internal Audit Manager